



STUDENT ARRIVAL INFORMATION 2018-2019

Please complete the following form and return to the Office of School Life as soon as possible **(at least two weeks before arrival)** so that we can begin making arrangements for airport shuttles. **The Office of School Life needs this form BEFORE arrival to campus.** We will pick students up from Richmond International airport (RIC), Washington Dulles International airport (IAD) or Reagan Washington National airport (DCA). When making travel plans, please allow three (3) hours for the trip from Washington D.C. airports (including landing, clearing customs, and traveling to Tappahannock). For the trip from Richmond Airport, please allow two hours. Fees for airport transportation may be paid at the time of service or billed to a student's account. Please note that students are not permitted to arrive earlier than their scheduled move-in day, unless international (may move-in one day before scheduled move-in day), and will be charged \$100 per day for every day arrived early.

Student Full Name _____ E-mail confirmation address _____

I will be arriving during the following move-in period (please check the appropriate box):

- LEADER: Tuesday, August 14 by 3:00 p.m.
- PRE-SEASON: Saturday, August 18 - NEW BOARDING arrive between 9:00 a.m. - 9:30 a.m., NEW DAY between 9:30 a.m. - 10:00 a.m., RETURNING BOARDING between 10:00 a.m. - 10:30 a.m., RETURNING DAY between 2:00 p.m. - 2:30 p.m.
- AP CALCULUS: Saturday, August 25 by 2:00 p.m.
- NEW INTERNATIONAL STUDENTS: Monday, August 27 by 9:00 a.m.
- OPENING DAY - Remaining Students: Thursday, August 30 between 8:30 a.m. and 10:30 a.m. for new boarding students, 10:00 a.m. and 10:30 a.m. for new day students, and 1:00 p.m. and 2:30 p.m. for returning boarding and day students.

I will be arriving by (please check the appropriate box):

- Plane. Please provide flight information below:

Airline: _____ Flight number: _____

Arrival date: _____ Arrival time: _____

Arrival airport: _____

If flight is not direct from your home country, please provide the transit city in the U.S. _____

Will you be traveling alone? _____

If traveling with someone else, please provide name(s) and relationship to student:

- Private car (NO SCHOOL TRANSPORTATION NEEDED):

Anticipated arrival time on campus: _____

Name and relationship of others who will accompany student to school:

Return Transportation:

- Check here if return transportation is needed to the airport for parent(s)/guardian(s). Please provide flight information below:

Dulles International Airport (IAD) Reagan National Airport (DCA) Richmond International Airport (RIC)

Airline: _____ Flight number: _____

Departure date: _____ Departure time: _____